



**St. Giles CE Primary**  
Achieving Through Adventure

**APPOINTMENT OF EXECUTIVE HEAD TEACHER**  
**June 2020**

**Information for Candidates**

## Introduction from Chair of Governors

Dear Candidate,

Firstly, thank you for your interest in our Executive Head appointment for St Giles and Turnditch Primary Schools.

As an overview, we are two successful primary schools in North Derbyshire that are in the process of forming a collaboration. Both schools have circa mid-80s on roll and our numbers are expanding. We have separate Boards of Governors, are CoE schools and are part of the Derby Diocesan Academy Trust. We have a strong Church ethos. Both schools have been inspected recently by Ofsted and rated as Good: we aim to combine academic excellence with a wide curriculum. We have a strong community focus and both schools are fortunate to have excellent outdoor grounds which we look to fully exploit in the way we deliver our teaching. Although we are two distinct schools we view the collaboration as a way to develop synergies between each school. Keeping a strong local link with each of our communities is extremely important for us. Both Turnditch and St Giles have strong, active parental engagement and vibrant PTFAs. We have active and engaged governing bodies that help shape the strategic direction of each school and provide robust, proactive support to each respective Head. Each school prides itself in providing a nurturing and fully inclusive environment. The key goal for both schools is to provide the very best education for all our children both emotionally and academically, inclusive and devoid of bias.

Our plan – in brief – is for each school to grow, and strive to improve, the outcomes for our children still further. We see collaboration as exciting and a way to give us the critical mass we need in the current education environment. It's the most viable way forward for church schools like ours where we each have our own fabulous community.

The Head that we are looking for needs to share that vision and enthusiasm and be able to create effective links between each school whilst allowing each to retain its own unique distinctiveness. They need to relish the opportunity to build this collaborative partnership between two great schools.

We are two Governing Boards with a lot in common.

From a St Giles's perspective, we are looking for:

1. An inspiring leader for our children, staff and parents/ carers who will ensure the school is a key part of the Starkholmes and St Giles church communities
2. A strong team player who will build on a very good, existing base, and nurture and develop our excellent teaching team
3. An individual who will be able to effectively balance and prioritise their workload between the two schools
4. A leader who - whilst keeping the distinctiveness of each school - is able to identify synergies and areas of collaboration and implement these for the benefit of both schools
5. A leader who will continue to exploit our extensive outdoor environment to enhance the teaching and wellbeing of our children

6. An individual who is inclusive and will work closely with our more vulnerable children and families

From a Turnditch perspective, we are looking for:

1. An individual who can carry on and foster the extremely strong links we have with our rural, church and wider community.
2. A strong team player who will build on a very good, existing base, and nurture and develop our excellent teaching team
3. An individual who will be able to effectively balance and prioritise their workload between the two schools
4. A leader who - whilst keeping the distinctiveness of each school - is able to identify synergies and areas of collaboration and implement these for the benefit of both schools
5. A leader sensitive to the needs of parents who live and work in our rural district

Finally, the successful applicant will take up post from the start of January 2021.

To achieve this time goal, we will need to interview and select quickly which will be very challenging in the current environment of the ongoing coronavirus epidemic.

Normally we would expect and welcome visits by you to the schools. Given the current conditions, we hope to be able to arrange visits to the schools prior to interview if it is safe to do so. We can arrange for you to talk remotely with the existing Heads to answer any questions you may have.

Yours faithfully,

Mr. John Higgs  
Chair of Governors  
St Giles CE Primary School

Mr. JP Mauro  
Chair of Governors  
Turnditch CE Primary School

## School Information

School Address:	St Giles CE Primary School Starkholmes Road Matlock Derbyshire DE4 3DD	Turnditch CE Primary School Ashbourne Road Turnditch Belper DE56 2LH
School Website:	<a href="http://www.stgilesceprimarymatlock.co.uk/">http://www.stgilesceprimarymatlock.co.uk/</a>	<a href="http://www.turnditchprimary.org.uk">http://www.turnditchprimary.org.uk</a>
Age Range:	4-11	4-11
NOR:	86	86
Ofsted Rating:	Good	Good
SIAMS Rating:	Good	Outstanding
Religious Character:	Church of England	Church of England
Teaching Establishment:	5 x Teachers (4 FTE) 1 x SENDCO (shared role)	6 x Teachers 1 x SENDCO (shared role)
Head Teaching Commitment:	N/A	N/A
Management Structure:	N/A	N/A
Support Staff:	School Business Officer 3 x Teaching & Learning Assistant 2 x Team Leader 2 x SENTA 3 x MDS (2 also After School/Breakfast Club Leaders)	School Business Manager 3 x Teaching Assistant 1 x HLTA (0.5FTE) 3 x MDS

### Location

Both schools are located in North Derbyshire. St Giles CE Primary School is located on Starkholmes Road, approximately 1 mile from the centre of Matlock. Turnditch CE Primary School is situated in the heart of the village of Turnditch, which is approximately 4 miles from Belper and 20 minutes' drive from St Giles CE Primary School.

### Accommodation

The accommodation at both schools is different in terms of age and layout. St Giles CE Primary School occupies a relatively modern building which has been well maintained and has benefitted from recent investment through Condition Improvement Funding.

Turnditch CE Primary School occupies a more traditional 'village school' and originally opened in 1846, operating from one classroom. The school has developed throughout its long history to adapt to the ever-increasing number of pupils in the village and surrounding areas. The building is also very well maintained and has also benefitted from recent capital investment.

### **Derby Diocesan Academy Trust (DDAT)**

Both schools are proud members of DDAT and are firmly established within the family of schools having joined in 2015.

Schools within DDAT receive comprehensive support from a team of school improvement, HR, finance and other professionals.

DDAT is committed to providing the highest quality CPD and training to ensure every employee is given the opportunity to grow as professionals and people.

More information about DDAT can be found here: [www.ddat.org.uk](http://www.ddat.org.uk)

### **Head Teacher Appointment Information:**

***Derby Diocesan Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.***

<b>Date of Appointment</b>	January 2021
<b>Salary</b>	Individual School Range L13- L19

### **Applications**

Candidates should apply using the DDAT Application Form, which includes a supporting statement whereby candidates are asked to match their skills and experience to the headings in the Job Description and Person Specification. CVs should not be attached.

Completed applications should be sent to the email address: [HR@ddat.org.uk](mailto:HR@ddat.org.uk) by the closing date of 12 noon on Friday 17<sup>th</sup> July 2020.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### **References**

Open testimonials are not accepted for this post and it is intended that the school will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

### **Interviews**

It is intended that interviews will take place during week commencing 14<sup>th</sup> September 2020. Whilst we would hope that the interviews can take place 'in person', this will depend on Government guidance at the time and interviews may well be held remotely for safety reasons.

*Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview.*

**Closing Date: 12 Noon on Friday 17<sup>th</sup> July 2020.**