

Holbrook CofE Primary School



APPOINTMENT OF HEAD TEACHER

Information for Candidates

School Information

School Address:	<i>Holbrook Church of England Primary School</i> Holbrook, Belper, Derbyshire, DE56 OTW
School Website:	https://www.holbrookceprimary.co.uk
Age Range:	5-11
NOR:	142
Ofsted Rating:	Good
SIAMS Rating:	Good
Religious Character:	Church of England
Teaching Establishment:	Holbrook CofE Primary School
Head Teaching Commitment:	Flexible Teaching commitment as and when require
Management Structure:	Head Teacher 1 Senior Leader 3 Full Time Teachers 2 0.5 Teaching
Support Staff:	8 Teaching Assistants 1 School Business Officer 1 Part time Finance Officer 2 Before/After School Club Manager 2 Cleaners 5 Mid Day Supervisors 4 Catering staff

Location

Holbrook has a long history of education, which dates back to 1837. The school is located in Belper and has public transport links and has easy access to Chesterfield and Derby.

Accommodation

The school is located in a well-maintained building. The buildings house 5 classrooms, a hall/Dining Hall, a kitchen, a staff room, a library, and 2 offices.

Outdoors there are extensive grounds which feature hard surfaced play areas, a large field, and a climbing frame.

Midday meals are served on the premises by the inhouse catering staff.

Secondary Education

Most pupils that attend Holbrook CofE (A) Primary School from the catchment area transfer to John Flamsteed School or Belper High School 11 to 18 Comprehensive Schools.

OFSTED Inspection

The school was inspected in July 2019 and was judged a Good school.

SIAMS Inspection

The school was inspected in March 2017 and was judged a Good Church School.

Financial Budget

The school's basic school budget for the 2020 – 2021 financial year is £555,586.

Head Teacher Appointment Information:

Holbrook CofE Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Date of Appointment	Easter 2021
Salary	Individual School Range L11-L17

Applications

Candidates should apply **online** on a DDAT Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available upon request.

Completed applications should be sent to DDAT HR via hr@ddat.org.uk

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the school will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

Interviews

It is intended that interviews will take place on Thursday 28 January and Friday 29 January 2021. Candidates selected for interview will be contacted by email or telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview.

Closing Date: 12 Noon on Monday 25 January 2021.