

## **Job Description – Relief Teacher Main Pay Scale**

**RESPONSIBLE TO:** Headteacher

### **JOB PURPOSE:**

To provide high quality teaching to pupils in Bishop Pursglove CE Primary School, being responsible for their education and welfare. Promote effective learning, appropriate achievement and progress of all pupils for whom the teacher is designated as being responsible in accordance with the Teachers Pay and Conditions document. Have oversight of policies, the school website and be involved in the long term planning and progression of the school.

### **KEY RESPONSIBILITIES:**

1. Demonstrate good subject and curriculum knowledge - develop and maintain an up-to-date knowledge and understanding of the curriculum areas of teaching and pupil support for which the post-holder is responsible
2. Plan and teach well-structured lessons - plan work to meet the learning needs of allocated pupils in a consistent and effective way and monitor the progress of those pupils to set expectations and give constructive feedback
3. Set high expectations which inspire, motivate and challenge pupils - use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress
4. Make accurate and productive use of assessment and promote good progress and outcomes by pupils by maintaining appropriate records to demonstrate pupils' progress
5. Adapt teaching to respond to the strengths and needs of all pupils by having a secure understanding of how a range of factors can inhibit pupils' ability to learn and how best to overcome these
6. Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate
7. Adhere to the policies, procedures and ethos of the school
8. Have oversight of policies, the school website and be involved in the long term planning and progression of the school

To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers.

*Bishop Pursglove CE Primary School is committed to safeguarding the welfare of children and young people in our care and expect all staff to share this commitment. We follow safer recruitment practices and appointments are subject to an enhanced DBS clearance and two satisfactory references.*