



All Saints'

family, faith, flourish

PERSON SPECIFICATION

Job Title: Mid-Day Supervisor

Grade: Grade 3

Accountable To: Line managed by the Senior Mid-Day Supervisor under the direction of the Headteacher, Deputy Headteacher, School Business Manager, Senior Teacher, as applicable.

A = Application Form I = Interview

	Essential	Desirable	Evidence
Experience	The Mid-day supervisor should have experience of: supervising children as a parent or carer	In addition the Mid-day Supervisor might have experience of: working with groups of children on a voluntary or paid basis.	A/I
Knowledge and understanding	The Mid-day Supervisor should have knowledge and understanding of: Managing the behaviour of groups of children.	In addition the Mid-day Supervisor might also have knowledge and understanding of: child development and social interaction; the value of constructive play opportunities.	A/I
Skills	The Mid-day Supervisor will be able to: Work as part of a group and individually; Inspire trust and confidence in children; encourage high standards of pupil behaviour at all times; liaise with parents in a professional manner;	In addition, the Mid-Day Supervisor might also Be able to: communicate effectively (both orally and in writing) to an appropriate standard; recognise behaviour giving cause for concern and inform teaching staff; teach play activities to other Mid-day Supervisors;	

	<p>observe the boundaries of the role and respect confidential information;</p> <p>initiate games and activities appropriate to the age of the children;</p> <p>relate to children on their level;</p> <p>promote good manners;</p> <p>remain calm in a crisis.</p>	<p>examine systems critically and suggest ways of improving efficiency.</p>	
Personal Effectiveness	<p>Calm under pressure</p> <p>Tolerant</p> <p>Empathetic</p> <p>Patience, kindness and a genuine care for children.</p> <p>Ability to communicate well with staff and children.</p>	<p>Well organised.</p> <p>Creative</p> <p>Resourceful</p>	A/I
Qualifications	<p>None required</p>	<p>Current First Aid Qualification</p>	A/I