



## PERSON SPECIFICATION: EYFS Manager

	Essential	Desirable	Evidence
<b>Qualifications / Training</b>			
Relevant degree	X		A/I
PGCE or equivalent in primary education	X		A/I
Qualified Teacher Status	X		A/I
Relevant safeguarding and child protection training	X		A/I
Evidence of engagement in continuing professional development, including recent training in related curriculum or teaching and learning developments	X		A/I
Valid paediatric first aid certificate		X	A/I
Safer Recruitment Trained		X	A/I
<b>Experience</b>			
Proven experience as a good/outstanding teacher in a primary school	X		A/I
At least 2 years' experience of teaching and learning in an EYFS environment	X		A/I
Experience working alongside a Senior Leadership Team to develop the quality of the curriculum and learning activities	X		A/I
Experience of observing and evaluating teaching and giving feedback to a colleague	X		A/I
Experience of leading a core curriculum area or key area of responsibility	X		A/I
Experience in supporting improvements in teaching and learning	X		A/I
Experience in using data to inform planning and future developments	X		A/I
Experience in writing action plans, monitoring, evaluation and review to support improvements/ improved outcomes	X		A/I
Experience of developing policies and practices	X		A/I
<b>Knowledge and skills</b>			
Clear understanding of what constitutes outstanding teaching and learning and the ability to put this into practice	X		A/I
In-depth knowledge and understanding of the National Curriculum and EYFS framework	X		A/I
Committed to improving the academic standards of all children	X		A/I
Ability to put in place effective intervention strategies for under achieving pupils	X		A/I
Ability to coach and mentor other teachers	X		A/I
Understanding of current developments in EYFS practice and wider educational issues	X		A/I
Ability to apply a range of behaviour management policies and strategies which contribute to a safe and nurturing learning environment	X		A/I
Ability to motivate, inspire and have high expectations of pupils	X		A/I

Ability to model exemplary practice in terms of inclusion and supporting children with special educational needs and their families	X		A/I
Good understanding of child development and learning processes	X		A/I
Good understanding of statutory frameworks relating to teaching	X		A/I
Desire and ability to constantly improve own practice/knowledge through self-evaluation and learning from others.	X		A/I
Ability to work effectively as part of a team and model and foster group thinking, planning, etc.	X		A/I
Ability to use own initiative and work independently	X		A/I
Creative approach to problem solving	X		A/I
Ability to adapt quickly and effectively to changing circumstances/situations	X		A/I
Ability to comply with policies and procedures relating to child protection, health and safety, confidentiality, data protection and equal opportunities	X		A/I
Ability to use ICT effectively to support learning	X		A/I
Basic knowledge of and the skills to use data reports, including local and national data e.g. FFT, IDSR		X	A/I
<b>Personal qualities</b>			
Ability to work calmly under pressure	X		A/I
A passionate advocate for EYFS practice	X		A/I
Ability to critically evaluate own performance	X		A/I
Ability to form good working relationships with colleagues and pupils	X		A/I
Ability to prioritise and meet deadlines	X		A/I
Confidence in leadership roles	X		A/I
Committed to personal and professional development	X		A/I
Desire and commitment to contribute to the wider school and its community	X		A/I
<b>Other</b>			
Good attendance/punctuality record	X		A/I
Enhanced Disclosure and Barring Service (DBS) clearance	X		A/JRC
Medical clearance subject to reasonable adjustments under the Equality Act 2010 (where appropriate)	X		JRC
The ability to attend meetings, as required	X		A/I

**Key**

A: Application  
I: Interview  
JRC: Job related check