

Stanley Common Church of England Primary School

JOB DESCRIPTION: CLASS TEACHER

Job title: Class Teacher – PPA cover

Hours: 0.4 (will consider a job share – 1 candidate for each class – 0.2 each for the right candidates.)

Pay Scale: MPS

Responsible to: Executive Headteacher

The appointment is subject to the current conditions of employment for teachers contained in the current School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status as appears in the Teachers' Standards Framework (2012) and any other current applicable legislation. The post holder will comply with Health and Safety requirements and specifically will take reasonable care of him/herself and other persons who may be affected by his/her acts or omissions at work (Health and Safety at Work Act 1974), and other relevant employment legislation and school policies.

Key Responsibilities

The post holder will demonstrate essential professional characteristics and will be an excellent teacher who has high expectations of all pupils. It is imperative that the successful candidate can build effective relationships, demonstrate sound curriculum knowledge and assess and respond effectively. The post holder must have the ability to develop curiosity, inspire inquisitive minds and have the capacity to embrace each individual child. Placement in terms of EYFS/Infants and/or Key Stage Two will be dependent upon the skills of the successful applicant/applicants.

The post holder will be expected to work 0.4 across the school to cover PPA. However, the school will consider 2 post holders: One to cover PPA in EYFS/Infants (0.2) and the second post holder to cover PPA in the juniors (0.2).

Core Requirements of the Post

The post holder will demonstrate essential professional characteristics, and in particular will:

- Have an up to date understanding of the National Curriculum
- Have a thorough knowledge of what constitutes excellent teaching and learning.
- Have high expectations of both achievement and behaviour
- Value the importance of continuous provision with a strong emphasis on language development
- Have a sound understanding and experience of teaching reading and phonics
- Be totally committed to inclusive practice
- Be able to engage and motivate pupils using a creative approach
- Inspire trust and confidence in pupils, parents and colleagues
- Build team commitment with colleagues and in the classroom

Specific Requirements of the Post

To teach within the requirements set out within the Teacher Standards Framework.

Pupil Progress

- Establish clear targets for achievement (building on prior knowledge where possible) and evaluate progress using appropriate assessments and records; regularly analysing this data
- Ensure continuity and progression in all classes being taught, by working with colleagues in planning the appropriate sequence of teaching and learning methods and by setting clear learning objectives
- Maintain good order and discipline among pupils, managing behaviour effectively and in line with the school's Behaviour Policy and procedures to ensure a good and safe learning environment.
- Set tasks which challenge pupils and ensure high levels of interest
- Liaise with appropriate agencies
- Report on progress to all stakeholders
- Engage parents in the drive to raise standards of attainment

Professional Practice

- To plan and teach well-structured lessons, following school's plans, curriculum and schemes of work.
- Adapt teaching to the respond to the strengths and needs of the pupils.
- To ensure a healthy culture of learning and support, observe and record pupils' progress
- Maintain an extensive and up to date knowledge of good practice in teaching techniques
- Maintain and develop subject or specialism knowledge to enable effective teaching
- Present such knowledge to colleagues and monitor impact to improve whole school effectiveness
- Deploy support staff appropriately and regularly monitor impact
- Take account of wider curriculum developments
- Incorporate, where appropriate, national strategies in teaching, including ICT
- Contribute towards and be open to professional development of colleagues through coaching and mentoring, providing effective practice and giving and accepting appropriate advice and feedback
- Apply wider professional knowledge to the learning needs of pupils
- Demonstrate awareness of pupils' learning needs
- Consistently use this knowledge to plan, teach and assess lessons in line with curriculum objectives in class and elsewhere.
- Effectively discharge schools' planning for personalised learning to include preparation of online resources
- Understand and apply the principles of good classroom management
- Understand and apply a range of appropriate teaching strategies
- Maintain and encourage consistent good behaviour in the classroom
- The role involves liaising and networking with other professionals, parents and carers, both informally and formally.
- Participate in arrangements for preparing pupils for external tests

Whole School Ethos

- Establish a safe and purposeful learning environment
- Set high expectations which inspire, motivate and challenge pupils
- Initiate, contribute to, or respond in a timely manner with respect to child safeguarding procedures
- Provide advice and guidance to others on the development of practices leading to the wellbeing of pupils
- Support and encourage support staff participation through effective deployment and consultation
- Make effective use of all resources, including ICT and personnel
- Contribute towards the School's Vision and Values
- Understand and adhere to the expectations set out within the school policies
- Engage fully with the school's performance management process to drive school improvement through the raising of standards of teaching and learning
- Promote the wider aspirations of the school and contribute to the wider life of the school

Safeguarding and Child Protection

- Has up to date knowledge of relevant legislation and guidance in relation to working with and the protection of young people
- Displays commitment to the protection and safeguarding of young people
- Values and respects the views and needs of young people
- Is willing to work within organisational procedures and processes and to meet required standards for the role
- Demonstrates a commitment to fundamental British values and an awareness of how these can be promoted in direct work with children