

## JOB DESCRIPTION – RELIEF MID-DAY SUPERVISOR

- To be responsible to the School Business Manager and Senior Mid-day Supervisor for the supervision of children throughout the mid-day break and for five minutes after this break.
- To contribute to the overall ethos, aims of the school.
- To promote active and positive play by initiating playground games and supervising pupils on play equipment.
- To supervise pupils during mid-day break, including preparation for lunch, such as lining up, toilet and hand-washing.
- To supervise pupils in the dining hall, playground, and in class during wet play at lunchtimes.
- To check to see that all pupils return to their classrooms.
- To follow the school system for dealing with minor and more serious accidents.
- To be first-aid trained, training to be provided.
- To comply with the school procedures on all issues to do with health, safety and welfare.
- To understand and follow the school's security, safeguarding and child protection procedures in order to promote a safe and secure environment for children at all times.
- To understand and support the school's behavioural and anti-bullying policies and to role model appropriate behaviour at all times.
- To carry out any other instructions given by the Head of School / School Business Manager reasonably falling within the scope of this post.
- To attend for induction training prior to starting this post.