

Person Specification for HLTA

Essential	Desirable
A qualification in English literacy and Mathematics/Numeracy equivalent to GCSE Grade A-C	2 years' relevant experience ideally within a school-based setting
The HLTA should have: HLTA status	In addition, the HLTA might have: <ul style="list-style-type: none"> • Other relevant qualifications (e.g. Foundation Degree in Education) • National Vocational Qualifications in Supporting Teaching and Learning
The HLTA should have experience of: <ul style="list-style-type: none"> • working in school • Training or expertise in a relevant curriculum or other learning area (e.g. ICT, maths or English) • working with children who have specific special / EAL needs 	In addition, the HLTA might have experience of: <ul style="list-style-type: none"> • leading and managing other support staff
Excellent interpersonal skills	Confident and able to use own initiative
Professionally discreet and able to respect confidentiality	
Sensitive and effective approach towards pupil discipline	
Willing to seek help when required	
A clear DBS check will be required as part of our commitment to safeguarding	
Actively enjoys working with children and has empathy with pupils and is sympathetic to their needs The Higher Level Teaching Assistant should have knowledge and understanding of: <ul style="list-style-type: none"> • HLTA Standards • Relevant policies, codes of practice and legislation including safeguarding • Multi agency working 	

Our school is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to Disclosure and Barring Service checks along with other relevant employment checks.