

Teaching Assistant Level One

Job Purpose

- Provide support to the Headteacher, Teacher and SENDCo across a range of child centred activities which promote child development and learning
- Work with individual children and young people as directed by the Headteacher, Teacher and SENDCo.

Appointed within the school as part of a team:

- To work within the general directions of the Headteacher
- To work under the leadership and supervision of a Teacher or Senior Teaching Assistant

Duties

Support for the School

- Act in accordance with school policies and procedures and relevant legislation particularly, in relation to child protection and behaviour management
- Participate in the delivery of local and national initiatives, for example, literacy and numeracy strategy
- Monitor and contribute to the assessment and recording of children's development and be involved in the sharing of this information
- Participate in and contribute to staff meetings and INSET
- Maintain and develop good working relationships with parents and other adults involved with each child
- Give general support to school activities
- Promote the ethos of the school

Teacher Support

- Plan, deliver and assess high quality interventions to support pupil progress
- Prepare support materials
- Contribute to the preparation of classrooms and outdoor areas
- Display work and information for children and adults
- Exercise general care and supervision of children during the school day, inside and outside

Pupil Support

- Promote development and learning - physical, emotional, educational and social
- Provide a secure, caring and enriching environment for the children
- Support children including those with statements of SEN
- Arrange for First Aid to be given, comfort sick children and accompany children to hospital, home or clinic, if appropriate
- Encourage acceptance and inclusion of all children
- Have familiarity with all relevant statements of special educational needs and IEPs
- Help to promote children's self esteem
- Safeguard the wellbeing of all pupils

To carry out any reasonable duties within the overall function commensurate with the grading and level of responsibility of the job.

References, DBS checks, barred list check, social media / online checks, right to work in the UK checks, tests / assessments will form part of the selection process.