



PERSON SPECIFICATION: Teaching Assistant – SEND

	Essential	Desirable	Evidence
Qualifications / Training			
GCSE English and Maths (Grade A–C) or equivalent	X		A/I
NVQ Level 2 in Supporting Teaching and Learning or equivalent childcare qualification.	X		A/I
First Aid certificate.		X	A/I
Specialist training/experience in areas such as administering medication, diabetes, PEG feeding, complex autism, or sign language		X	A/I
Willingness to undertake additional relevant training.	X		A/I
Experience			
Experience working in an educational setting, preferably in EYFS and/or Key Stage 1.		X	A/I
Experience supporting children with SEND, including those with Autism, ADHD, and SEMH needs.	X		A/I
Experience administering medicines and supporting children with diabetes.		X	A/I
Experience delivering support on a 1:1 and small group basis.		X	
Skills/Knowledge			
Strong ICT and administrative skills.	X		A/I
Excellent written and verbal communication.	X		A/I
Understanding of the needs of children with SEND and EAL.	X		A/I
Ability to prepare, adapt, and use resources effectively, including SEN-specific materials.	X		A/I
Skilled in planning, delivering, and recording assessments.	X		A/I
Able to work independently and use initiative, as well as contribute as a team member.	X		
Confident in forming and maintaining professional relationships with children, families, colleagues, and external professionals.	X		A/I
Commitment to safeguarding and understanding of professional boundaries	X		A/I
Ability to support structured and unstructured learning activities, including playtimes	X		A/I
Personal Qualities			
Passionate about inclusion and improving outcomes for all children.	X		A/I
Calm, compassionate, and emotionally literate.	X		A/I
Proactive, flexible, and resilient.	X		A/I
High expectations, with a positive and nurturing approach	X		A/I

Other			
Willing to support whole-school events, as required	X		A/I
A strong and consistent work record	X		A/I
Appointment subject to satisfactory references.	X		A/I
Appointment subject to an enhanced DBS check and other relevant safeguarding checks.	X		A/I