



## **St. Giles CE Primary School**

### **Classroom Teacher Job Description**

#### **Main Pay Scale**

**Job description reviewed: May 2026**

#### **Purpose of the role of Class Teacher**

- To be responsible to the Executive Headteacher, or in the Executive Headteacher's absence, the Head of School.
- To implement and deliver an appropriately broad, balanced, engaging and differentiated curriculum for pupils, incorporating the National Curriculum requirements and in line with the curriculum policies of the school.
- To facilitate, support, monitor and evaluate the overall progress and development of a designated group of pupils.
- To foster a learning environment and educational experience which enables students to fulfil their individual potential.
- To share in the development of the school curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To support and uphold the distinctive Christian ethos of the school.

#### **Main duties for Class Teacher**

- To carry out the duties of a Class Teacher as set out in the School Teachers' Pay and Conditions document and other relevant statutory provisions.
- To meet the requirements of the Teachers Standards (2012)
- To support and uphold the Christian ethos and distinctive nature of our Church of England School.

**Reporting to:** Head of School

**Persons line managed by the postholder:** Directing and supervising the work of Teaching Assistants allocated to the class.

## **Professional Responsibilities**

- To teach pupils in their assigned group according to their educational needs, including the setting and marking of work to be carried out by pupils in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of assigned pupils and keep such records as are required by the school's systems.
- To ensure a high-quality learning experience for pupils, which meets internal and external quality standards.
- To use a variety of delivery methods appropriate to pupils' learning styles and the varying demands of curriculum areas.
- To provide a positive and safe environment, conducive to learning; encouraging high standards in punctuality, presentation of work and relationships.
- To set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy.
- To communicate effectively with parents and carers of pupils and with persons or bodies outside the school who are concerned with the welfare of students, after consultation with appropriate staff.
- To work as a member of a designated team and contribute positively to effective working relationships within the school.
- To contribute to the formulation and implementation of the School Improvement Plan and associated action plans, as appropriate.
- To be responsible for the co-ordination of an area(s) of the school curriculum, advising on a relevant and appropriate curriculum policy and associated schemes of work.
- To monitor and evaluate learning within the curriculum area(s) in line with the school's monitoring cycle. (This may include work sampling, review of planning, visiting classrooms to sample children's learning).
- To advise the leadership team on standards achieved in the curriculum area(s).
- To advise on appropriate resources in the curriculum area(s).
- To advise and support other members of staff on the content and delivery of the curriculum area(s).
- To advise the Senior Leadership Team on appropriate in-service professional development in relation to the curriculum area(s).
- To contribute to the formulation and evaluation of the school's assessment practice in relation to the area(s) of the curriculum.

### **Safeguarding**

- Understand and implement St. Giles CE Primary School's safeguarding procedures and comply with legal responsibilities.
- Ensure a safe environment to support safeguarding for children and young people at all times.
- Comply with requirement for recording safeguarding concerns as appropriate to ensure children's safety.
- Support and contribute to the school's responsibility for safeguarding children.

### **Professional conduct**

- Promote and actively support the values of the school.

### **Continuing Professional Development**

- Participate in and contribute to staff meetings and INSET.
- Participate in the development and delivery of national and local initiatives.
- Continue own professional development in line with school improvement priorities and personal professional needs.

### **Other**

- To play a full part in the life of the school community and support its Christian ethos.
- To follow and actively promote all school policies.
- At all times carry out duties with regard to St. Giles' Health and Safety policy, comply with health and safety requirements and undertake risk assessment as appropriate.
- To participate in the agreed policy and procedures for performance management.
- To work within and encourage the Equal Opportunity policy and contribute to diversity policies.

**THIS SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE AND EXPECTS ALL STAFF AND VOLUNTEERS TO SHARE THIS COMMITMENT.**

Signature of Teacher:

Signature of Executive Headteacher:

Date:

Date: